



CAVITE STATE UNIVERSITY

Don Severino de las Alas Campus

(046) 4150010 / (046) 4150011

REQUEST FOR PROPOSAL

Date: March 2, 2021

RFP No 001-2021

The Cavite State University (CvSU), through its Bids and Awards Committee, intends to engage the services of a Certifying Body for the Re-certification of the ISO 9001:2015 Quality Management System of CvSU.

The Approved Budget for the Contract for the project is Php 500,000.00 for the three (3)- year audit cycle, inclusive of all applicable government taxes and service charges.

Please quote your for the item described herein, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than

Open quotations may be submitted manually to the above address or email us at supplyoffice@csuedu.ph

(sgd)

Chair, BAC- Goods and Consulting Services

Php5000000

Certifying body is expected to provide the following services:

- 1. Re-certification Audit not later than October 2021**
 - **Submit re-certification audit plan not later than two weeks before the audit**
 - **Conduct the re-certification audit**
 - **Submit to CvSU an on site written report immediately after the completion of the audit and a full audit report not later than two weeks after the completion of the audit**
 - **Issue ISO 9001:2015 Certificate to CvSU before December 3, 2021**

- 2. 1st Surveillance Audit not later than one year after the last day of Re-certification Audit**
 - **Submit surveillance audit plan not later than two weeks before the audit**
 - **Conduct the surveillance audit**
 - **Submit to CvSU an on site written report immediately after the completion of the audit and a full audit report not later than two weeks after the completion of the audit**

- 3. 2nd Surveillance Audit not later than one year after the last day of the 1st Surveillance Audit**
 - **Submit surveillance audit plan not later than two weeks before the audit**
 - **Conduct the surveillance audit**
 - **Submit to CvSU an on site written report immediately after the completion of the audit and a full audit report not later than two weeks after the completion of the audit**

1. Eligibility and Technical Requirements	1. PhilGEPS registration; 2. Mayor's/Business Permit; 3. BR Registration 4. DII/SEC Registration 5. Omnibus Sworn Statement; 6. Company Profile; 7. List of clients (with contact person and contact number), services

<p>2 Other Permits, Licenses, Accreditation and Track Record Requirements</p>	<p>rendered and contract amount; and 8 Curriculum vitae of auditors to be assigned and deployed prior and during the audit</p>
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outputs as certified by the Certifying Body and duly accepted by the Authorized Representative of C\SU.